

Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

Your Details:

Name:	Shona Holt
Partnership:	Warminster and Villages Community Partnership
Address:	c/o CAB Building Central Car Park Warminster BA12 9BT
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Bank Account Details:

Account name:	
Sort code:	
Account no.	
Balance of funds at beginning of year:	£3,350

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">£8,100 (incl. NI) + £100 mileage	a £8,200
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Carried forward from last year	b £-
Advertising & promotion (inc websites): <ul style="list-style-type: none">£500 adverts + £300 promotion materials	c £800
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">5x £400 support for Theme Groups	d £2,000
Office expenses, consumables, etc.: <ul style="list-style-type: none">£1,500 rent + £300 stationary	e £1,800
Other costs: <ul style="list-style-type: none">£884 misc. expenses (e.g. mobile, postage, audit, research)	f £884
Amount of funding rolled forward from 2012/13 to be spent in 2013/14:	g £3,350
Total running costs applied for:	h £10,334

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Warminster & Villages Community Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval (July 2013). This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:

Date:

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN